



To: Prospective Supplier

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Date: March 22, 2018

Subject: Request For Proposal #218-40
Housing Grand Valley Apartments Replacement Lounge Furniture
ADDENDUM #1

There was a discrepancy in our Request for Proposal #218-40 between the quantity for the sofa chair (78 each) and the number of sofa chairs in the stairs breakdown (73 each). The difference is that 5 of the sofa chairs are for spare stock. Those 5 just need to be removed from the truck and the GVSU Housing crew will move them from there. My apologies for the oversight.